

Council on Foreign Relations
1777 F Street NW, Washington, DC 20006
recruitment@cfrr.org
www.cfr.org

POSITION ANNOUNCEMENT

Title: Intern, Trade Policy
Location: Washington, DC Office
Pay rate: \$18.00/hr

Founded in 1921, the Council on Foreign Relations (CFR) is a leading nonprofit membership organization, research center, and publisher, with headquarters in New York, an office in Washington, DC, and programs nationwide. It is dedicated to increasing America's understanding of the world and contributing ideas to U.S. foreign policy. CFR's 5,000+ members are leaders in international affairs and foreign policy. CFR also publishes *Foreign Affairs*, the preeminent magazine on global issues, and provides up-to-date information about the world and U.S. foreign policy on its award-winning website, CFR.org.

CFR's Blavatnik and Robina Franklin Williams internships give selected interns the opportunity to receive training in the field of foreign policy; as well as skills training in areas such as writing, research, and program planning and much more.

The intern will support the Trade Policy team and develop skills in quickly synthesizing data and explaining relevant developments in trade policy. They will develop a strong grasp of major U.S. trade policy issues and enhance their memo writing, literature review, and data collection skills.

The major responsibilities of this position will include (but are not limited to):

- Conduct research on international trade topics
- Provide research support for events, meetings, and speaking engagements
- Assist with writing and editing content
- Track and report developments in international trade news

Qualifications:

- Undergraduate or graduate student with a concentration in international relations, trade, international economics, economics, international economic law, or a related field
- All applicants should have completed the equivalent of four semesters of college coursework (not including AP classes in high school) by the time they begin an internship
- Proficiency in Stata and/or R a plus
- Research-oriented work experience strongly preferred
- Spanish language skills a plus
- Strong editing, writing, and research abilities.

CFR's internships are funded by the generous gifts of the Blavatnik Family Foundation, Robina Foundation, and the Franklin Williams Family.

The Council on Foreign Relations (CFR) is committed to fostering a foreign policy community in the United States that is more representative of American society, recognizing that diverse backgrounds and perspectives

contribute to broader, more informed participation in the foreign policy debate and lead to an enhanced understanding of the world and the United States' role therein. To that end, CFR is dedicated to continuing to advance diversity, equity, and inclusion (DEI) throughout its work and workplace by building a more diverse membership and staff, producing and dispensing thoughtful analysis on a broad range of foreign policy issues, and developing relevant, wide-reaching programming that also serves to expand the foreign policy talent pipeline to underrepresented populations.

The Council on Foreign Relations is an equal opportunity employer and actively seeks candidates from a diverse background.