

Council on Foreign Relations
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POSITION ANNOUNCEMENT

Title: Intern, Russia Studies

Location: New York Office

Pay rate: \$17.50/hr

CFR's Blavatnik and Robina Franklin Williams internships give selected interns the opportunity to receive training in the area of foreign policy; as well as skills training in areas such as writing, research, and program planning.

Russia Studies team focuses on U.S.- Russian relations and current affairs across the former Soviet Union. The intern will deepen their understanding of the current and historical trends between the two countries. They will gain a strong skill set on policy-related research and editing skills.

The major responsibilities of this position will include (but are not limited to):

- Perform data analysis and collecting archival materials on Russia
- Conduct research and collect archival documents for fellow's book project
- Track weekly news report that are relevant to the assignment

Qualifications:

- Undergraduate or graduate student studying international relations, Russia/ East European/ Eurasian area studies, or a related field
- All applicants should have completed the equivalent of four semesters of college coursework (not including Ap classes in high school) by the time they begin an internship
- Russian proficiency (reading)
- Strong written, oral, and organizational skills
- Microsoft Office and Internet research skills

Founded in 1921, the Council on Foreign Relations (CFR) is a leading nonprofit membership organization, research center, and publisher, with headquarters in New York, an office in Washington, DC, and programs nationwide. It is dedicated to increasing America's understanding of the world and contributing ideas to U.S. foreign policy. CFR's 5,000+ members are leaders in international affairs and foreign policy. CFR also publishes *Foreign Affairs*, the preeminent magazine on global issues, and provides up-to-date information about the world and U.S. foreign policy on its award-winning website, CFR.org.

CFR's internships are funded by the generous gifts of the Blavatnik Family Foundation, Robina Foundation, and the Franklin Williams Family.

The Council on Foreign Relations is an Equal Opportunity Employer. Quality, diversity, and balance are the key objectives sought by the Council on Foreign Relations in the composition of its workforce.