

**Council on Foreign Relations**  
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**POSITION ANNOUNCEMENT**

**Title:** Intern, Global Health Studies

**Location:** Washington, DC Office

**Pay rate:** \$17.50/hr

CFR's Blavatnik and Robina Franklin Williams internships give selected interns the opportunity to receive training in the area of foreign policy; as well as skills training in areas such as writing, research, and program planning.

The intern will gain essential skills in research and writing, focused on recent developments in global health and development.

**The major responsibilities of this position will include (but are not limited to):**

- Conducting research as requested by the research associate and/or fellow on a variety of topics such as multilateral institutions, local, regional, and international response to COVID-19; national health legislation and funding; and non-communicable diseases for several health-related publications and data interactives
- Assist with writing and editing content, including research memos and briefs, blog posts, book chapters, and other publications, as needed
- Assist in logistical support for meetings, including but not limited to preparing distribution materials and helping with guest check-in during roundtables and other departmental events, under the supervisor's direct supervision
- Contribute to *Think Global Health* through writing, editing, and promotional efforts
- Track daily news reports that are relevant for the department
- Contribute to *Think Global Health*

**Qualifications:**

- Undergraduate or graduate student with a concentration in global health, international development, public policy, or a related field
- All applicants should have completed the equivalent of four semesters of college coursework (not including AP classes in high school) by the time they begin an internship
- Previous research or relevant internship experience preferred, especially in health policy/public policy
- Strong organizational skills and excellent attention to detail
- Strong research, writing, and editing skills
- Excellent computer skills, including MS Office Suite
- Data analysis/visualization skills (R, Stata, etc) are a plus, but not required

Founded in 1921, the Council on Foreign Relations (CFR) is a leading nonprofit membership organization, research center, and publisher, with headquarters in New York, an office in Washington, DC, and programs nationwide. It is dedicated to increasing America's understanding of the world and contributing ideas to U.S. foreign policy. CFR's 5,000+ members are leaders in international affairs and foreign policy. CFR also publishes *Foreign Affairs*, the preeminent magazine on global issues, and provides up-to-date information about the world and U.S. foreign policy on its award-winning website, CFR.org.

CFR's internships are funded by the generous gifts of the Blavatnik Family Foundation, Robina Foundation, and the Franklin Williams Family.

The Council on Foreign Relations is an Equal Opportunity Employer. Quality, diversity, and balance are the key objectives sought by the Council on Foreign Relations in the composition of its workforce.