

Council on Foreign Relations
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POSITION ANNOUNCEMENT

Title: Intern, *Foreign Affairs*, Editorial

Location: New York Office

Pay rate: \$17.50/hr

CFR's Blavatnik and Robina Franklin Williams internships give selected interns the opportunity to receive training in the area of foreign policy; as well as skills training in areas such as writing, research, and program planning.

Foreign Affairs magazine has an internship opening in the Editorial Department. The intern will have the unique opportunity to see the inner workings of a major magazine and foreign policy journal.

The major responsibilities of this position will include (but are not limited to):

- Researching and commissioning articles for foreignaffairs.com
- Updating archival content on website
- Assisting with social media promotion and newsletter layout
- Copy editing and fact-checking
- Staging articles on foreignaffairs.com
- Attending Council meetings as time permits

Qualifications:

- Undergraduate student with concentration in political science, international affairs, journalism, or related field
- All applicants should have completed the equivalent of four semesters of college coursework (not including AP classes in high school) by the time they begin an internship
- Demonstrated interest in journalism and online publishing; past relevant internship experience preferred
- Strong writing, editing, and Internet skills
- Knowledge of Drupal is a plus

Founded in 1921, the Council on Foreign Relations (CFR) is a leading nonprofit membership organization, research center, and publisher, with headquarters in New York, an office in Washington, DC, and programs nationwide. It is dedicated to increasing America's understanding of the world and contributing ideas to U.S. foreign policy. CFR's 5,000+ members are leaders in international affairs and foreign policy. CFR also publishes *Foreign Affairs*, the preeminent magazine on global issues, and provides up-to-date information about the world and U.S. foreign policy on its award-winning website, CFR.org.

CFR's internships are funded by the generous gifts of the Blavatnik Family Foundation, Robina Foundation, and the Franklin Williams Family.

The Council on Foreign Relations is an Equal Opportunity Employer. Quality, diversity, and balance are the key objectives sought by the Council on Foreign Relations in the composition of its workforce.

