

Council on Foreign Relations
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POSITION ANNOUNCEMENT

Title: Intern, Digital Content, Video

Location: Washington, DC Office

Pay rate: \$17.50/hr

CFR's Blavatnik and Robina Franklin Williams internships give selected interns the opportunity to receive training in the area of foreign policy; as well as skills training in areas such as writing, research, and program planning.

The DC Video intern will have the opportunity to learn more about publishing and editorial strategy. They will develop their skills in using journalistic databases, implementing online Search Engine Optimization (SEO), and online research for trending topics. The intern will build skills in working cohesively with a team, bolster their research and writing skills, and learn more about social media through training and practice.

The major responsibilities of this position will include (but are not limited to):

- Support the digital content department
- Support efforts in publishing event videos on YouTube and CFR.org
- Aid in the production of weekly YouTube Event Shorts, reoccurring explainer videos, and standalone new video projects

Qualifications:

- Undergraduate or graduate student with a concentration in international relations, political science, history, journalism, video production, or media studies
- All applicants should have completed the equivalent of four semesters of college coursework (not including AP classes in high school) by the time they begin an internship
- Previous administrative, journalism, web, and multimedia experience is a plus
- Basic interest in SEO, Google Trends, Premiere Pro, and Photoshop
- Additional language skills preferred, but not required
- Keen eye for detail, eager to learn, strong research skills, understanding of social media, and interest in storytelling

Founded in 1921, the Council on Foreign Relations (CFR) is a leading nonprofit membership organization, research center, and publisher, with headquarters in New York, an office in Washington, DC, and programs nationwide. It is dedicated to increasing America's understanding of the world and contributing ideas to U.S. foreign policy. CFR's 5,000+ members are leaders in international affairs and foreign policy. CFR also publishes *Foreign Affairs*, the preeminent magazine on global issues, and provides up-to-date information about the world and U.S. foreign policy on its award-winning website, CFR.org.

CFR's internships are funded by the generous gifts of the Blavatnik Family Foundation, Robina Foundation, and the Franklin Williams Family.

The Council on Foreign Relations is an Equal Opportunity Employer. Quality, diversity, and balance are the key objectives sought by the Council on Foreign Relations in the composition of its workforce.