

Council on Foreign Relations
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www.cfr.org

POSITION ANNOUNCEMENT

Title: Intern, Conflict Prevention

Location: Washington, DC Office

Pay rate: \$17.50/hr

CFR's Blavatnik and Robina Franklin Williams internships give selected interns the opportunity to receive training in the area of foreign policy; as well as skills training in areas such as writing, research, and program planning.

The intern will have the opportunity to improve knowledge of conflict-related trends by conducting research related to the Center for Preventive Action's (CPA) ongoing projects, including on regional conflicts and on great power competition and cooperation, and by attending events at the CFR and at other institutions in Washington, DC. In support of CPA's mission, the intern will develop writing and editing, event management, and communication and social media skills. The intern will also gain a more global understanding of international conflict dynamics.

The Center for Preventive Action's mission is to help prevent, defuse, or resolve deadly conflicts around the world and to expand the body of knowledge on conflict prevention. Information about CPA can be found at: www.cfr.org/programs/center-preventive-action.

The major responsibilities of this position will include (but are not limited to):

- Updating and maintaining the Global Conflict Tracker, including: adding weekly updates to the "latest news" section on each page, periodically re-writing outdated conflict briefs, and researching and drafting a new conflict page
- Assist with other research tasks, such as compiling research memos
- Assist with event planning support, drafting social media posts, and taking notes at events and meetings.

Qualifications:

- Undergraduate or graduate student (preferred) with background in political science, international relations, conflict resolution, conflict prevention, conflict management, peacebuilding, counterterrorism, journalism, or other related field
- All applicants should have completed the equivalent of four semesters of college coursework (not including AP classes in high school) by the time they begin an internship
- Excellent research, writing, and editing skills on subjects related to conflict, war, violence, peacebuilding, and conflict prevention
- Strong preference for candidates with conflict tracking or monitoring experience, and previous writing/editing/research experience, including former internships, research assistant positions at university, independent research projects, and/or university clubs like student newspapers or peer tutoring
- Experience with webpage management and writing externally facing content
- Ability to work independently and consistently produce high-quality work

Founded in 1921, the Council on Foreign Relations (CFR) is a leading nonprofit membership organization, research center, and publisher, with headquarters in New York, an office in Washington, DC, and programs nationwide. It is dedicated to increasing America's understanding of the world and contributing ideas to U.S. foreign policy. CFR's 5,000+ members are leaders in international affairs and foreign policy. CFR also publishes *Foreign Affairs*, the preeminent magazine on global issues, and provides up-to-date information about the world and U.S. foreign policy on its award-winning website, CFR.org.

CFR's internships are funded by the generous gifts of the Blavatnik Family Foundation, Robina Foundation, and the Franklin Williams Family.

The Council on Foreign Relations is an Equal Opportunity Employer. Quality, diversity, and balance are the key objectives sought by the Council on Foreign Relations in the composition of its workforce.