

Council on Foreign Relations
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POSITION ANNOUNCEMENT

Title: Intern, Conflict Prevention

Location: Washington, DC Office

Pay rate: \$18.00/hr

Founded in 1921, the Council on Foreign Relations (CFR) is a leading nonprofit membership organization, research center, and publisher, with headquarters in New York, an office in Washington, DC, and programs nationwide. It is dedicated to increasing America's understanding of the world and contributing ideas to U.S. foreign policy. CFR's 5,000+ members are leaders in international affairs and foreign policy. CFR also publishes *Foreign Affairs*, the preeminent magazine on global issues, and provides up-to-date information about the world and U.S. foreign policy on its award-winning website, CFR.org.

CFR's Blavatnik and Robina Franklin Williams internships give selected interns the opportunity to receive training in the area of foreign policy; as well as skills training in areas such as writing, research, and program planning.

The Center for Preventive Action's mission is to help prevent, defuse, or resolve deadly conflicts around the world and to expand the body of knowledge on conflict prevention. Information about CPA can be found at: www.cfr.org/programs/center-preventive-action.

The intern will have the opportunity to improve knowledge of conflict-related trends by conducting research related to the Center for Preventive Action's (CPA) ongoing projects, including on regional conflicts and on great power competition and cooperation, and by attending events at CFR and other institutions in Washington, DC. In support of CPA's mission, the intern will develop writing and editing, event management, communication and social media skills. The intern will also gain a more global understanding of international conflict dynamics.

The major responsibilities of this position will include (but are not limited to):

- Update and maintain the Global Conflict Tracker, including adding weekly updates to the "latest news" section on each page, periodically re-writing outdated conflict briefs, and researching and drafting a new conflict page
- Support content by compiling research memos and drafting social media posts
- Assist with event planning and notetaking at events and meetings

Qualifications:

- Undergraduate or graduate student with background international relations, international affairs, conflict resolution, conflict management, conflict prevention, peace studies, peacebuilding terrorism, counterterrorism, intelligence, journalism, or a related field
- All applicants should have completed the equivalent of four semesters of college coursework (not including AP classes in high school) by the time they begin an internship

- Excellent research, writing, and editing skills on subjects related to conflict, war, violence, peacebuilding, and conflict prevention
- Conflict tracking or monitoring experience preferred; previous writing/editing/research experience, including former internships, research assistant positions at university, independent research projects, and/or university clubs like student newspapers or peer tutoring preferred
- Experience with webpage management and writing externally facing content
- Ability to work independently and consistently produce high-quality work

CFR's internships are funded by the generous gifts of the Blavatnik Family Foundation, Robina Foundation, and the Franklin Williams Family.

The Council on Foreign Relations (CFR) is committed to fostering a foreign policy community in the United States that is more representative of American society, recognizing that diverse backgrounds and perspectives contribute to broader, more informed participation in the foreign policy debate and lead to an enhanced understanding of the world and the United States' role therein. To that end, CFR is dedicated to continuing to advance diversity, equity, and inclusion (DEI) throughout its work and workplace by building a more diverse membership and staff, producing and dispensing thoughtful analysis on a broad range of foreign policy issues, and developing relevant, wide-reaching programming that also serves to expand the foreign policy talent pipeline to underrepresented populations.

The Council on Foreign Relations is an equal opportunity employer and actively seeks candidates from a diverse background.