Council on Foreign Relations 1777 F Street NW, Washington, DC 20006 recruitment@cfr.org www.cfr.org

## **POSITION ANNOUNCEMENT**

<u>Title:</u> Intern, Climate and Energy

**Location:** Washington, DC Office

Pay rate: \$18.00/hr

Founded in 1921, the Council on Foreign Relations (CFR) is a leading nonprofit membership organization, research center, and publisher, with headquarters in New York, an office in Washington, DC, and programs nationwide. It is dedicated to increasing America's understanding of the world and contributing ideas to U.S. foreign policy. CFR's 5,000+ members are leaders in international affairs and foreign policy. CFR also publishes *Foreign Affairs*, the preeminent magazine on global issues, and provides up-to-date information about the world and U.S. foreign policy on its award-winning website, CFR.org.

CFR's Blavatnik and Robina Franklin Williams internships give selected interns the opportunity to receive training in the field of foreign policy; as well as skills training in areas such as writing, research, and program planning and much more.

The intern will support the climate and energy team in developing the climate and energy initiative. They will build skills in research, writing, editing, and organization.

## The major responsibilities of this position will include (but are not limited to):

- Research topics related to climate and energy
- Provide support with editing and writing for the fellow's publications
- Track relevant news updates, keeping the team updated on any new developments
- Assist with social media goals for the initiative.

## Qualifications:

- Undergraduate student, majoring in international relations, engineering, clean energy, climate, or a related field
- All applicants should have completed the equivalent of four semesters of college coursework (not including AP classes in high school) by the time they begin an internship
- Climate and/or energy research or policy experience required
- Strong editing and proofreading skills required

CFR's internships are funded by the generous gifts of the Blavatnik Family Foundation, Robina Foundation, and the Franklin Williams Family.

The Council on Foreign Relations (CFR) is committed to fostering a foreign policy community in the United States that is more representative of American society, recognizing that diverse backgrounds and perspectives contribute to broader, more informed participation in the foreign policy debate and lead to an enhanced understanding of the world and the United States' role therein. To that end, CFR is dedicated to continuing to advance diversity, equity, and inclusion (DEI) throughout its work and workplace by building a more diverse

membership and staff, producing and dispensing thoughtful analysis on a broad range of foreign policy issues, and developing relevant, wide-reaching programming that also serves to expand the foreign policy talent pipeline to underrepresented populations.

The Council on Foreign Relations is an equal opportunity employer and actively seeks candidates from a diverse background.